Summary of changes to the ACLAM Position on Medical Records

- Deleted abstract, executive summary, and intro
  - Intent was to pare down to simply the ACLAM position and supporting details as the previous executive summary was more about the history of the initial version of this document.

- ACLAM Position on Medical Records Content and Scope
  - Generally the same
  - Added sentence on electronic records with recent reference (Jone-Diette, 2016).
  - Deleted comment on “Individuals typically responsible for making notations...” as it is already mentioned in the Components section
  - Added comment: “and as required by regulations and veterinary standards...” to “Individual medical records should be maintained...”
  - Added “or training” to: “The medical record should also contain a sufficient amount of detail to determine the research or training use of the animal.”
  - Added final sentence of paragraph: “Medical records should be retained according to applicable regulatory or institutional requirements.”

- Components of a Medical Record
  - Added to #2 clinical information: “and relevant evaluations made during any quarantine that is performed upon receipt of the animal”
  - Added paragraph about regulatory requirements, specifically GLP:
    - “Medical record components should comply with applicable regulatory requirements. For example, for animals in preclinical studies, Good Laboratory Practice (GLP; 21 CFR Part 58) requires documentation of “diagnosis, authorizations of treatment, description of treatment, and each date of treatment.” In addition, while it is recommended as best practice, medical record entries should be recorded “promptly” in accordance with GLP regulations.”

- Types of Medical Records
  - Individual health records
    - Updated references
  - Group Health Records
    - Updated references
  - Records of Sedation or Anesthesia and Peri-surgical/Peri-procedural Care for Survival and Terminal Procedures
    - Reworded first sentence
    - Updated reference

- Other Types of Records
• Conclusions
  o No change
• References
  o Updated, including removing ones that are no longer in AWA regulations or notices.